



North Devon Council  
Brynsworthy Environment Centre  
Barnstaple  
North Devon EX31 3NP

M. Mansell, BSc (Hons),  
F.C.P.F.A.  
Chief Executive.

### **EXECUTIVE**

A meeting of the Executive will be held in the Barum Room - Brynsworthy Environment Centre on **MONDAY, 4TH MARCH, 2019 at 10.00 am.**

**(NOTE: A location plan for the Brynsworthy Environment Centre is attached to the agenda front pages. There are limited car parking spaces in the Visitors parking area. If no spaces are available, please find an alternative space. Please ensure that you enter your name and car registration details in the book in front of the entrance door)**

Members of the Executive

Councillor Brailey (Leader)

Councillors Barker, R Cann, Edgell, Jones, Lane, Luggar, Meadlarkin, Moores and Yabsley

### **AGENDA**

1. Apologies for absence
2. To approve as a correct the minutes of the meeting held on 4th February 2019 (attached) (Pages 1 - 20)
3. Leader's announcements
4. Declarations of Interests  
(Please complete the enclosed form or telephone the Corporate and Community Services Unit to prepare a form for your signature before the meeting. Interests must be re-declared when the item is called, and Councillors must leave the room if necessary).
5. To agree the agenda between Part A and Part B (Confidential Restricted Information)

### **PART A**

6. **Responses to Consultation: Review of the Off Street Parking Order.** (Pages 21 - 32)  
Report by the Parking Manager (attached).

7. **Derelict Ilfracombe Sites.** (Pages 33 - 36)  
Report by Acting Growth Manager (attached).
8. **Local Lettings Plan - Lamaton Park, South Molton.** (Pages 37 - 44)  
Report by Head of Environmental Health and Housing (attached).
9. **Adoption of the North Devon Coast Areas of Outstanding Natural Beauty (AONB) Management Plan 2019/2024.** (Pages 45 - 48)  
Report by Landscape and Countryside Officer (attached).
10. **Business Rates Relief.** (Pages 49 - 108)  
Report by Head of Resources (attached).
11. **Rural Settlement List** (Pages 109 - 112)  
Report by the Head of Resources (attached).
12. **Approval and Release of Section 106 Public Open Space Funds, Croyde.**  
(Pages 113 - 116)  
Report by Project, Procurement and Open Space Officer (attached).
13. **Braunton BMX.** (Pages 117 - 120)  
Report by the Project, Procurement and Open Space Officer (attached).
14. **Joint Local Development Plan Working Group - Draft Terms of Reference.**  
(Pages 121 - 126)  
Report by Lead Officer Planning Policy (attached).
15. **Anti-Fraud Corruption and Bribery Policy.** (Pages 127 - 144)  
Report by Chief Financial Officer (attached).
16. **Anti-Money Laundering Policy.** (Pages 145 - 154)  
Report by the Chief Financial Officer (attached).

## **PART B (CONFIDENTIAL RESTRICTED INFORMATION)**

### **17. Exclusion of Public and Press and Restriction of Documents**

RECOMMENDED:

- (a) That under the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2000 (as amended), as made under the Local Government Act 2000, the public and press be excluded from the meeting as it involves the likely disclosure of

exempt information as defined by Paragraph 3 Part 1 of Schedule 12A of the Act (as amended from time to time), namely information relating to the financial or business affairs of any particular person (including the authority holding that information).

(b) That all documents and reports relating to the item be confirmed as "Not for Publication".

18. **The Lynton Complex** (Pages 155 - 160)  
Report by the Estates Officer (attached).

**If you have any enquiries about this agenda, please contact Corporate and Community Services, telephone 01271 388253**

21.02.19



## **North Devon Council protocol on recording/filming at Council meetings**

The Council is committed to openness and transparency in its decision-making. Recording is permitted at Council meetings that are open to the public. The Council understands that some members of the public attending its meetings may not wish to be recorded. The Chairman of the meeting will make sure any request not to be recorded is respected.

The rules that the Council will apply are:

1. The recording must be overt (clearly visible to anyone at the meeting) and must not disrupt proceedings. The Council will put signs up at any meeting where we know recording is taking place.
2. The Chairman of the meeting has absolute discretion to stop or suspend recording if, in their opinion, continuing to do so would prejudice proceedings at the meeting or if the person recording is in breach of these rules.
3. We will ask for recording to stop if the meeting goes into 'part B' where the public is excluded for confidentiality reasons. In such a case, the person filming should leave the room ensuring all recording equipment is switched off.
4. Any member of the public has the right not to be recorded. We ensure that agendas for, and signage at, Council meetings make it clear that recording can take place – anyone not wishing to be recorded must advise the Chairman at the earliest opportunity.
5. The recording should not be edited in a way that could lead to misinterpretation or misrepresentation of the proceedings or in a way that ridicules or shows a lack of respect for those in the recording. The Council would expect any recording in breach of these rules to be removed from public view.

### **Notes for guidance:**

Please contact either our Corporate and Community Services team or our Communications team in advance of the meeting you wish to record at so we can make all the necessary arrangements for you on the day.

For more information contact the Corporate and Community Services team on **01271 388253** or email **memberservices@northdevon.gov.uk** or the Communications Team on **01271 388278**, email **communications@northdevon.gov.uk**.

North Devon Council offices at Brynsworthy, the full address is:  
Brynsworthy Environment Centre (BEC), Roundswell,  
Barnstaple, Devon, EX31 3NP.

Sat Nav postcode is EX31 3NS.

At the Roundswell roundabout take the exit onto the B3232, after about ½ mile take the first right, BEC is about ½ a mile on the right.

Drive into the site, visitors parking is in front of the main building on the left hand side.

On arrival at the main entrance, please dial 8253 for Corporate and Community Services.

